



**CERTIFIED PRACTISING ECOLOGICAL CONSULTANT**

**Information Sheet One: On-going Professional Development**

As part of the Certification process, a CPEC must demonstrate on-going professional development (OPD). With any application for CPEC the applicant must provide proof of recent activities that demonstrate a commitment to OPD.

For re-certification, a demonstrated commitment to maintaining an appropriate level of OPD must be provided through an OPD log. The requirement for re certification is to demonstrate a minimum of 50 points of OPD over a two-year period. The OPD log must be submitted at the time of re-certification.

Each CPEC must keep adequate records of evidence as OPD will be subject to audit from time to time.

The following table provides categories of OPD, examples of evidence that would demonstrate the OPD and the number of points relevant to each OPD activity.

OPD Category	OPD Activity	Example of evidence	Points per Item	Limit of points that can be claimed in any 2 year period
1	ECA and other training workshops.	Certificate of attendance, Admin Officer log.	1 per hour	25
2	Attendance at Ecological Conferences (eg, ESA, ECA etc)	Attendance records, receipt of payment to conference	1 per hour	16
3	Presentation at Ecological Conference (10 points per presentation)	Acceptance letter from Conference organiser, Conference proceedings which includes name of person and paper title	10 per presentation	25
4	Publication of research paper in a refereed journal	The publication in which the paper appears. Must be accompanied by an explanation of the authorship contribution made by the applicant to the publication	25 per paper	25
5	Private study of journals, texts (informal learning activities)	Diary records and statutory declaration	0.25 per hour	10
6	Academia involvement e.g. teaching, presentations.	Diary entries; time sheets or other attendance records	0.5	25

**On-going Professional Development for CPEC**

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<b>OPD Category</b>	<b>OPD Activity</b>	<b>Example of evidence</b>	<b>Points per Item</b>	<b>Limit of points that can be claimed in any 2 year period</b>
7	Post graduate degree (PhD, Masters)	Certificate of PhD or Masters degree	One off claim for degree completed in the previous 2 year period	50 for a completed PhD 25 points for Coursework Masters